

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Holland Brook School  
Regular Meeting 7:00 p.m.  
May 13, 2025

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, May 13, 2025 at 7:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

[https://www.youtube.com/channel/UC6Nqnwk\\_J-sFlxSaFkuVaA/live](https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live)

The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Presentation of 2024-2025 Governor's Educator of the Year Honorees and Retiring Staff Members

This portion of the meeting will take place in the Holland Brook Cafeteria at 7:00 p.m., following a 6:15 p.m. reception open to the public to honor district retirees and teacher of the year recipients. The honoring of staff will be an in-person event only. The meeting will continue after staff recognition in the Board Conference Room and will be available again via YouTube.

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

## V. CORRESPONDENCE

## VI. BOARD ACTION

### A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_
- 1.01 Motion to approve Enrollment and Drill Reports April 2025.  
(Attachment 1.01)
- 1.02 Motion to accept the HIB reports and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
9	RMS	03/04/2025	Yes
10	RMS	03/17/2025	No

- 1.03 Motion to approve the following resolution:  
**WHEREAS**, the Readington Township Board of Education conducted a long term suspension hearing for student, whose name is on file, on November 12, 2024 in accordance with the NJ Administrative Code and Regulations, Board Policy and the Student Handbook, and  
  
**WHEREAS**, the Readington Township Board of Education approved the suspension for the balance of the 2024-2025 school year on November 12, 2024 and alternative placement for the student's educational programming on December 10, 2024; and  
  
**NOW THEREFORE BE IT RESOLVED**, the Board hereby approves the continued suspension of the student and current placement with no modification for the 2024-2025 school year, pursuant to NJ Administrative code and regulations. The Board shall review this matter at each subsequent regular Board meeting for appropriateness.

Roll Call:

Mrs. Cassidy \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Lopes \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
 Mrs. Rad \_\_\_\_\_ Mrs. Ryan \_\_\_\_\_ Mrs. DePinto \_\_\_\_\_ Mr. Rizza \_\_\_\_\_

### APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_
- 2.01 Motion to approve the Meeting Minutes April 29, 2025.
- 2.02 Motion to approve the Executive Session Meeting Minutes April 29, 2025.

Roll Call:

Mrs. Cassidy \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Lopes \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
 Mrs. Rad \_\_\_\_\_ Mrs. Ryan \_\_\_\_\_ Mrs. DePinto \_\_\_\_\_ Mr. Rizza \_\_\_\_\_

### B. FINANCE/FACILITIES

#### Committee Report:

3. Motion to adopt 3.01 - 3.12  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_

- 3.01 Motion to approve the **Bill List** for the period from **May 1, 2025 through May 14, 2025** for a total amount of **\$1,205,387.50**.  
(Attachment 3.01)
- 3.02 Motion to approve **Travel Expenditures May 13, 2025** In the amount of **\$3,504.57**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **April 2025** for a total amount of **\$2,442,753.69**.  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for April 1, 2025 through April 30, 2025**.  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for April 1, 2025 through April 30, 2025**.  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS April 30, 2025 pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2025 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of April 30, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2025.  
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the attached Shared Services Agreements between Readington Board of Education and Branchburg Board of Education for the period of July 1, 2025 - June 30, 2026:
- Garage Bay Rental Agreement
  - Transportation Personnel Agreement
  - Transportation Services Agreement
- (Attachment 3.07-3.07b)
- 3.08 Motion to adopt the attached resolution for participation in joint transportation services with the Hunterdon County Educational Services Commission for the 2025-2026 school year.  
(Attachment 3.08)
- 3.09 Motion to approve professional services and rates from Hunterdon County ESC for the 2025-2026 school year.  
(Attachment 3.09)
- 3.10 Motion to approve joint transportation services between Readington Township Board of Education and Tewksbury Township Board of Education for transportation services for the 2025-2026 school year.  
(Attachment 3.10)
- 3.11 Motion to approve joint transportation services between Readington Township Board of Education and Somerville Board of Education for transportation services for the 2025-2026 school year.  
(Attachment 3.11)
- 3.12 Motion to adopt the attached resolution for participation in coordinated transportation services with the Warren County Special Services School District for the 2025-2026 school year.  
(Attachment 3.12)

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

### C. EDUCATION/TECHNOLOGY

#### Committee Report:

4. Motion to adopt 4.01 - 4.08

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

4.01 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2025-2026 school year:

Encores	Physical Education/Health
English as a Second Language	Preschool
Gifted and Talented	School Counseling
Informational Literacy	Science
Intervention Program	Social Studies
Language Arts	Technology
Life Skills	Visual and Performing Arts
Mathematics	World Languages

4.02 Motion to approve the attached list of textbooks, instructional resources, and publishers to be used to implement the curriculum for the 2025-2026 school year.  
(Attachment 4.02)

4.03 Motion to approve Judith Wilson for a Board Retreat during the 2025-2026 school year at a rate of \$1,500.

4.04 Motion to ratify and approve home instruction for student S-243, for 10 hours per week, from April 9, 2025 through May 30, 2025.

4.05 Motion to ratify and approve an Out of District placement for student, S-089, to attend DLC-New Providence, beginning on May 1, 2025 - June 20, 2025.  
(Attachment 4.05)

4.06 Motion to amend motion 4.04 from the April 8, 2025 agenda and accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/ COOPERATING TEACHER	EFFECTIVE DATES
Melissa Truempy	Montclair State University/Internship	Administration/ Anthony Tumolo and Dr. Hart	05/12/2025 - 08/01/2025

4.07 Motion to approve the Comprehensive Equity Plan.  
(Attachment 4.07)

4.08 Motion to adopt the following additional field trip for the 2024-2025 school year:

GROUP/GRADE	TRIP	LOCATION	APPROXIMATE COST TO PARENT
RMS/G&T	HCRHS	Flemington, NJ	- 0 -

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

#### D. PERSONNEL

##### Committee Report:

5. Motion to adopt 5.01 - 5.12  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Krista Pachuta	Teacher/Special Education (HBS) 20-02-D2/ahf	\$67,280.00 MA Step 5	09/01/2025 - 06/30/2026
Anna Hackett	Bus Driver (Transp.) 80-06-D6/aod Cafe Aide (TBS) 40-01-D3/bdt	\$30.75/hr. Step 10  \$18.00/hr. Step 5	*05/14/2025 - 06/30/2025
Anna Hackett	Bus Driver (Transp.) 80-06-D6/aod Cafe Aide (TBS) 40-01-D3/bdt	\$30.75/hr. Step 10  \$18.00/hr. Step 5	*09/01/2025 - 06/30/2026

\*pending criminal history clearance

- 5.02 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Drivers for the 2024-2025 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Abigail Martinez	Substitute Preschool Bus Aide
Alexis Grabell	Substitute Teacher/Aide
Joseph Moran	Substitute Teacher/Aide
Sara Borella	Substitute Teacher/Aide
Catherine Lanzetta	Substitute Aide
Jennifer Edgerton	Substitute Aide
Katherine Mayer	Substitute Teacher/Aide
Cassandra Mazzuca	Substitute Teacher/Aide

- 5.03 Motion to amend motion 5.05 from the April 8, 2025 agenda and ratify and approve the Superintendent's recommendation to approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Michele Adamitis	.49 LTS Teacher/Special Ed (RMS) 20-01-D2/aic	\$30,115.40 BA+15 Step 4 (prorated)	03/12/2025 - 06/20/2025*

\*if needed

- 5.04 Motion to amend motion 5.01 from the March 11, 2025 agenda and ratify and approve the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Mary "Beth" McGivney	.69 LTS Teacher/Special Ed (RMS) 20-01-D2/aic	\$58,681.05 MA Step 18 (prorated)	03/12/2025 - 06/20/2025*

\*if needed

- 5.05 Motion to ratify and approve Yolanda Lima to provide home instruction for student S-243, for 10 hours per week, from April 9, 2025 through May 30, 2025, at the contractual rate.
- 5.06 Motion to accept the Superintendent's recommendation and approve the attached list of staff for curriculum writing/development effective July 1, 2025 - August 31, 2025, at the contractual rate.  
(Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation to approve stipend payments for the attached list of teachers facilitating 2025 Summer Teacher Academy sessions.  
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation to approve the attached Summer Spark programs, facilitators, and facilitator stipends for the self-sustaining 2025 Readington Township District Summer Enrichment Program.  
(Attachment 5.08)
- 5.09 Motion to approve all General Education and Special Education Teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1, 2025 - July 25, 2025 at their contractual rate, not to exceed 40 hours collectively.
- 5.10 Motion to approve Jill Komosinski, School Nurse and Maureen Sjonell, School Nurse, to work during the summer to complete fall sports physicals at their contractual rate for a collective total, not to exceed 60 hours.
- 5.11 Motion to approve Lori Gabrielsen and Dawn LoCalio to review student records, conduct evaluation on new ESL students at their contractual rate, not to exceed 20 hours collectively.
- 5.12 Motion to ratify and approve Stephanie Armstrong to review preschool medical files, conduct health screenings and prepare monthly health lessons for the 2025-2026 school year at her contractual rate, not to exceed 45 hours.

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

## D. COMMUNICATION

### Committee Report:

6. Motion to adopt 6.01 - 6.02  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_

6.01 Motion to accept the Superintendent's recommendation and approve the following bylaws for second reading:  
(Attachment 6.01)

- Bylaw 0000.01 - Adoption Resolution
- Bylaw 0110 - Identification
- Bylaw 0134 - Board Self-Evaluation
- Bylaw 0141 - Board Member Number and Term
- Bylaw 0142 - Board Member Qualifications, Prohibited Acts...
- Bylaw 0142.1 - Nepotism
- Bylaw 0143 - Board Member Election and Appointment
- Bylaw 0145 - Board Member Resignation and Removal
- Bylaw 0146 - Board Member Authority
- Bylaw 0153 - Annual Appointments
- Bylaw 0155 - Board Committees
- Bylaw 0164 - Conduct of Board Meeting
- Bylaw 0167 - Public Participation in Board Meetings
- Bylaw 0168 - Recording Board Meetings
- Bylaw 0169 - Board Member Use of Electronic Mail/Internet
- Bylaw 0171 - Duties of Board President and Vice President
- Bylaw 0174 - Legal Services
- Bylaw 0177 - Professional Services

6.02 Motion to accept the Superintendent's recommendation and approve the School Hours for the 2025-2026 school year.  
(Attachment 6.02)

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

## **VII. UNFINISHED BUSINESS**

- NJSBA Self Evaluation

## **VIII. NEW BUSINESS FROM BOARD**

- Justina Ryan and Ellen DePinto, 2024-2025 New Board Member Boardsmanship Certification
- Delegate Reports

## **IX. OPEN TO THE PUBLIC**

## **X. EXECUTIVE SESSION**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss the Superintendent's evaluation and a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

## **XI. RETURN TO PUBLIC SESSION**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_

## **XII. ADJOURNMENT**

Motion to adjourn at:

Motion\_\_\_\_\_ 2nd\_\_\_\_\_

Roll Call:

Mrs. Cassidy\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Lopes\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_

Mrs. Rad\_\_\_\_\_ Mrs. Ryan\_\_\_\_\_ Mrs. DePinto\_\_\_\_\_ Mr. Rizza\_\_\_\_\_